Patton Borough
Council Meeting
Agenda
February 13, 2024
Patton Borough Municipal Building - 800 4th Avenue, Patton, PA 16668

7pm Call Meeting to Order
Recite the Pledge of Allegiance - Roll Call of Council Members

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Public Comment:
Mark Stephens – Preserving Patton Group – Regarding Filter Pump for the Pool Grant – and Mini Golf Project (noting that Borough Council previously passed on this project.)

Permits and Other Requests:

Lifting Open Container Law for Standing Events:

Patton Fire Company #1 – spring gun raffle Committee requesting the use of the old Patton football field on June 1, 2024. Additionally, they are requesting an open container ordinance for that day to be lifted. Discuss.

Permits – Livestock Permit Request:

Jerome Simmons – 803 Beech Avenue - Livestock permit – permit reviewed and complete. Eight Yard chickens (hens only.)

Anticipated motion to approve all events as listed contingent on receiving applicable times and dates and the same organizations complying with any and all rules and regulations on the same: (noting if there are any acceptations.) Council Member _____ and seconded by Council Member _____ Abstentions_____

Anticipated motion to approve all lifting of the open container law requests as listed contingent on receiving applicable times and dates and the same organizations complying with any and all rules and regulations on the same and approval by the Borough's insurance company: Council Member _____ and seconded by Council Member _____ Abstentions_____

Anticipated motion to approve all permits as listed contingent on complying with any and all rules and regulations on the same: (noting if there are any acceptations.) Council Member _____ and seconded by Council Member _____ Abstentions_____

Minutes:

Anticipated motion: Motion by Council Member_____ and seconded by Council Member_____to approve the minutes from the December 2023 and January 2024 meetings.

Bills Lists:

Anticipated motion: Motion by Council Member_____ and seconded by Council Member_____to approve and pay bills as listed for all of the funds and approve paying any unpaid bills from now until the next meeting.

Rave Mobile Safety Renew One year vs 5 Years. Discuss. Anticipated motion: Motion by Council Member_____ and seconded by Council Member_____to renew Rave Mobile safety for _____year(s) at a cost of $_____.

Update Quickbooks Desktop to 2024 – Discuss. Anticipated motion: Motion by Council Member_____ and seconded by Council Member_____update to the 2024 version of Quickbooks Desktop.

Taxes: 2023 Delinquent Per Capita. Discuss. Anticipated Motion by Council Member _____ and seconded by Council Member _____ – Turned over the 2023 Delinquent Per Capita to Berkheimer for collections based on the Tax Collectors list but first approving the removal of the deceased and names of the those who have moved out of the Borough prior to 2023 from the same list.

Pension Plan: Anticipated Discussion – Pension Plans – Report

Non- Uniform Defined Contribution Pension Plan- Anticipated Motion by Council Member _____and seconded by Council Member _____ to carryover the Excess Municipal Contribution of $5946.55 to the 2024 Non- Uniform Defined Contribution Pension Plan's obligation.

Administrative:

Resolution #2024_____to approve to purge files in according with document retention to from 2016 back.

Street Department:
Lang Avenue Retaining Wall Partial Collapse – Discuss/ Report –

Anticipated Motion: Motion by Council Member_____ and seconded by Council Member_____to _____ regarding Lang Avenue Retaining Wall Partial Collapse.

Golden Equipment Company Inc
$2,900.00 – per week - scheduled for 5/6-5/17 – (possibly a week earlier if someone cancels.).

Anticipated Motion: Motion by Council Member_____ and seconded by Council Member_____to _____ regarding street sweeping.

Flood Control: Possible grant for required video. Inspection. – Approved vendors – Discuss.

Anticipated Motion: Motion by Council Member_____ and seconded by Council Member_____to _____ regard in Flood Control video inspection.

Parks

Resignations of Jennifer Sunseri, Valerie Kovall and Kelly Patrick. Discuss.

(Table to after Executive Session for Personnel Matters if Council so desires.)

Motion to accept the registrations of Jennifer Sunseri, Valerie Kovall and Kelly Patrick.

Motion by Council Member _____ and second by Council Member _____to appoint Lisa Helbig to fill the remaining term of Jennifer Sunseri.

Motion by Council Member _____ and second by Council Member _____to appoint Travis Shilling to fill the remaining term of Valerie Kovall.

Motion by Council Member _____ and second by Council Member _____to appoint _____ to fill the remaining term of Kelly Patrick.

Checking Accounts - Anticipated Discussion – Consolidating the two Park Checking Accounts –

Anticipated Motion: to Motion to transfer the funds of the Penn Crest Park account of $10772.51 to the account of the Patton Borough Park Fund at First Commonwealth Bank the to close out the Penn Crest account once this transfer has cleared by Council Member _____ and seconded by Council Member _____.

Water and Sewer –

Sewer System Corrective Action Plan – Continues.

Line Repair work: One Sewer Line was repaired on Fifth Avenue and on Beech Road; and other lateral line needs repaired on Palmer Avenue. Anticipated Motion by _____and second by _____ for Keller Engineer to prepared applicable yearly reports for the sewer system (Chapter 94/ Lead and Copper etc.)

Water System – One water line repaired and hydrant repair for hit and run over the weekend in elder twp on Rte 36. Work with the inventory of water lines continues.

Anticipated Motion by _____and second by _____ for Keller Engineer to prepared applicable yearly reports for the water system (CCR etc.)

Office of the Mayor – Nothing additional to add at this time.

Amend Agenda (As needed) Anticipated Motion: Motion by Council Member___and seconded by Council Member ___ to approve Amend Agenda to add ___ for discussion. Motion by Council Member_____and seconded by Council Member ___ to approve ____ action from topic added to the agenda.

Executive Session for Legal /Personnel Matters

After the Executive Session:

Personnel Matters:

New Hire for Street Department: Anticipated Discussion.

The Personnel Committee offered and hired Crist Boring to the position of Borough Laborer trainee retroactive to 02/05/2024 to the full with wages and benefits per this Union position. Anticipated Motion by _____and second by _____ to ratify the same.

Noting that the 1040 hours probationary must be successful completed before are a probationary period .

Anticipated motion after the Session to : Motion by Council Member_____ and seconded by Council Member_____to approve _____ (regarding hiring)

_____

Heather Lubert – Secretary/ Treasurer – Submitted a resignation 01/18/2024. Anticipated motion: Motion by Council Member_____ and seconded by Council Member_____to accept the resignation of Heather Lubert – Secretary/ Treasurer – retroactively back to 01/18/2024, noting Ms. Lubert was not vested in the Pension plan and was paid all wages and any reimbursements due to her in full.

Anticipated motion after the Session to : Motion by Council Member_____ and seconded by Council Member_____to approve Resolution #2024_____ regarding _____ (if needed after the Executive Session)

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Anticipated motion after the Session to : Motion by Council Member_____ and seconded by Council Member_____to approve Resolution #2024_____ regarding _____ (if needed after the Executive Session)

Anticipated motion after the Session to : Motion by Council Member_____ and seconded by Council Member_____to approve _____ (regarding hiring)

_____

Anticipated motion after the Session to : Motion by Council Member_____ and seconded by Council Member_____ Anticipated motion after the Session to : Motion by Council Member_____ and seconded by Council Member_____to approve _____ (regarding personnel)

Anticipated motion after the Session to : Motion by Council Member_____ and seconded by Council Member_____ Anticipated motion after the Session to : Motion by Council Member_____ and seconded by Council Member_____to approve _____ (regarding personnel)

***Seasonal Workers**:*

Anticipated motion after the Session to : Motion by Council Member_____ and seconded by Council Member_____to approve the hiring of / retiring _____ as seasonal workers at _____

A motion was made by Council Member _____ and seconded by Council Member _____ to Adjourn.

Meeting adjourned at _____.