Patton Borough
Park Commission Agenda
March 12, 2026, at 7Pm
Patton Borough Council Chambers
800 Fourth Avenue, Patton, PA 16668

Call Meeting to Order at 7 PM
Recite Pledge of Allegiance
Attendance of Present:

Introduction of New Members: Anticipated Discussion: New meeting calendar for 2026. 2nd Thursday of each month at 7 PM.

Anticipated MOTION by _____, second by _____ to advertise the meeting schedule.

(*Note: Items on AGENDA may require further action/approval by Patton Borough Council to Ratify)*

Park Secretary calls for nominations for President of the Park Commission

Roll Call Nomination(s): Member _____ voted for Member _____. Member _____ voted for Member _____. Member _____ voted for Member _____. Member _____ voted for Member _____. Member _____ voted for Member _____. Member _____ voted for Member _____.

Anticipated Motion: by Commission Member _____ to appoint Commission Member _____ as President of the Park Commission, seconded by Commission Member_____.

Park Secretary calls for nominations for Vice-President of the Park Commission

Roll Call Nomination(s): Member _____ voted for Member _____. Member _____ voted for Member _____. Member _____ voted for Member _____. Member _____ voted for Member _____. Member _____ voted for Member _____. Member _____ voted for Member _____.

Anticipated Motion: by Commission Member _____ to appoint Commission Member _____ as President of the Park Commission, seconded by Commission Member_____.

Public Comment/Guest: David O'Hara - Pickleball - Portable sets: Report provided.
(*Note: Time Is Limited to Three Minutes Per Group or Organization)*

Anticipated MOTION by _____, second by _____ to approve _____ (if needed)

Permits and Other Requests:
Special Event Committee: Will be holding their Easter Egg Events on March 28, 2026, at the Park. Borough Council has already approved this at the February 10, 2026, meeting.

Cambria Heights Synergy: Asking to use the Band Shelter in the Park on May 21, 2026, contingent upon receiving a copy of the School District's Certificate of Liability Insurance for this event.

Anticipated MOTION by _____, second by _____ to _____ (if needed)

Approval of Minutes:

Anticipated MOTION by _____, second by _____ to approve November 2025 Meeting Minutes.

Treasurer's Report: Distribute and Discuss: Note: 2026 millage was already deposited.

Anticipated MOTION by _____, second by _____ to accept the Treasurer's Report.

Administration: Housekeeping:

Hand out Ethics forms, emergency contact forms, background checks & child abuse clearances instructions. The originals must be returned no later than the April 9th meeting.

Anticipated Discussion: Cambria Heights Career Fair – Wednesday, April 22, 2026, 8:30 am to 12:45 pm (Assign who will be attending).

Anticipated Discussion: Managers/Lifeguards: Emailed previous Lifeguard's 1st. Posted "Hiring" Flyers at Cambria Heights, Northern Cambria and Glendale High Schools; on Facebook and on the Borough website. Currently... five (5) previous – Leah Frederick ((Asst) Manager/Lifeguard), Hayden Leamer (Lifeguard), Abigail Terza (Lifeguard), Isabell Terza ((Asst) Manager/Lifeguard), Alixandra Braker (Lifeguard), and one (1) application – Mason Kline (Lifeguard). (Executive Session if needed).

Anticipated Discussion: Manager's Job Description/Candidates for Manager – hand out provided. (Executive Session if needed).

Anticipated MOTION by _____, second by _____ to approve _____ (if needed)

Fundraisers:

Excise Distillery: Update: A MOTION of approval was given to Member A. Owens/A. Stock to contact and do flyer, etc. (Nov. 2025). Did this happen? Money received? Or still happening?

Anticipated MOTION by _____, second by _____ to _____ (if needed)

Establishing a 501 C3: Update

Future Fundraisers:

Raffle Plane Ride: Member T. Lechene's brother, sponsored by the Fraternal Order of Police.

Anticipated Discussion: Tabled from last meeting by Member T. Lechene.

Clarification: Sponsored by the Fraternal Order of Police. Meaning the Fraternal Order of Police handles all details; Money collected goes to the Fraternal Order of Police. If they chose to, it would be given back to the Park as a donation.

4th of July Celebration:

Anticipated Discussion: Patton Fire Company #1 sponsor a possible over 21 yrs old event at the football field. The football field area is part of the safety zone for the fireworks display; they also require a cleanup period. Therefore, it could not be held on the same weekend of the firework display. If you are still interested in a July event, we could ask the Patton Fire Company #1 about another date.

Anticipated MOTION by _____, second by _____ to approve _____ (if needed)

Labor Day Event:

Patton Fire Company #1 Labor Day Sponsored Basket Auction:

Anticipated Discussion: Handout provided, contingent upon receiving a copy of the Certificate of Liability Insurance for the Patton Fire Company #1 and their vendors. They are reserving the Grounds, Pavilion #1, #7, and Bandshell.

Anticipated MOTION by _____, second by _____ to approve _____ (if needed)

Renovations at the Park:

Update on Renovation List:

Anticipated Discussion: Park needs an updated list (Honey-to-do list) and/or pictures of all that needs worked on. Last repair list copy provided.

Anticipated MOTION by _____, second by _____ to approve _____ (if needed)

Pavilions: Roman Coblentz completed work on 11/18/25. Total cost was $10,905.00. Any updates on these repairs or others. There are two (2) possible grants we can investigate for more repairs. We would need to get detailed quotes together to apply.

Update: The Muffie Family had plans to stone wash and paint the electrical boxes. Still planning?

Anticipated MOTION by _____, second by _____ to get a quote for supplies.

Sidewalks, Pavilion Floors, Steps at the Gazebo: Tabled from last meeting.

Picnic Tables: Tabled from last meeting.

Grills: Were they winterized? Do they still need repairs or maintenance?

Benches: Tabled from last meeting. Jay McConnell was to work up a quote and a model.

Anticipated MOTION by _____, second by _____ to approve _____ (if needed)

Volunteer at the Park:

Update: Spoke to Wally Swarden regarding prison workers for the Borough. He will get back to us in the middle of Spring. The Borough is on the Houtzdale list.

Update: Council approved a partnership with the Cambria County Juvenile Probation Office for kids who need service hours. They hope to be able to do several projects with the Borough and the Park through this partnership, over the next several years.

Train Project: Update. Were ties tarped over the winter? Are they still in good shape for use in the Spring when prison workers or volunteers become available. Council Member E. Link would like to be involved in this.

Anticipated MOTION by _____, second by _____ to approve _____ (if needed)

Wooded area between Park and School District Lane: Pile of Debris: Update

Anticipated MOTION by _____, second by _____ to approve _____ (if needed)

Concession Stand:

Anticipated Discussion: Hot Water Tank - Relief Valve – Fixed? Does a plumber need called?

Anticipated MOTION by _____, second by _____ to have _____ call a plumber _____ to fix the hot water tank.

Anticipated Discussion: 2026 Plans. Renewed Retail Food Facility License 3/9/26, it will take two (2) weeks to come in the mail.

Anticipated MOTION by _____, second by _____ to _____

_____ (if needed)

Anticipated Discussion: The Members agreed that "Food Truck Fridays" was a good idea. The Park Secretary was asked to set up a calendar starting June 5th thru September 4th. Only space for one food truck and one beverage or baked goodies/snack truck for every Friday. A Park fee was not established. Information has been sent to the Solicitor; he is reviewing it.

Anticipated MOTION by _____, second by _____ to _____
_____ (if needed)

Pool:

Anticipated Discussion: List of Pre-maintenance.

- Who is planning to clean the pool. Estimated date it will be ready to be filled.
- Did we get the hose issue taken care of from last year?
- Supplies needed (Cleaning, Toiletries)?
- Who is Chemical Operator this year?
- Ordering Chemicals – Last year's leftover chemicals are in the sewer plant.
- Test Kits – Do they need ordered?
- AED Defibrillator. Does it work? Does it need new pads?
- Cash Register/Laptop/Etc. all working from winter? Supplies (Register tape, etc)
- Sound System. Working or need replaced?
- A new computer monitor is needed for viewing the security cameras.
- Who/when will someone contact the Ranger to open the concession stand, check water is on/working, etc.
- Electrical Inspection is scheduled for May 2026. The inspector will call at the end of April to schedule with the Park Ranger to let him in.

Anticipated MOTION by _____, second by _____ to purchase a new computer monitor for the security cameras.

Anticipated MOTION by _____, second by _____ to approve _____ (if needed)

Laminated Id Cards: Doing this? Manager/worker takes picture and laminates. Laminating machine is here in the office.

Swim Lessons:

Anticipated Discussion: Update. No payment was received from Eastin Charles. Are we going to still offer lessons, establish cost. Pay for two (2) Weeks – Mondays, Wednesdays, and Fridays – one (1) Hour (10:45am-11:45am or 6:15pm to 7:15pm) for $40.00 (no matter how many classes you show up for) or pay per class for $7.00.

Anticipated MOTION by _____, second by _____ to approve _____ (if needed)

Aqua Zumba:

Anticipated Discussion: Previously Tabled. Offering for 2026? Two options: Bring someone in. Require a COI, a general waiver for all the participant to sign saying "the class is offered/liability insurance by …." and short agreement/contract with the Borough for a percentage of the profits. Second option: Hire an instructor, the class would use our insurance and pay the instructor a set amount. The Park collects all the money for the classes.

Anticipated MOTION by _____, second by _____ to approve _____ (if needed)

Other General Park and Pool Matters:

Park entrance sign at 1st and Magee: Update. Still needs re-installed, weather permitting (Member T. Lechene and Council Member E. Link will be taking care of it.).

Anticipated Discussion: Park Ranger: Council and Park Commission already motioned to find an apprentice to work with Mr. Miller. Does anyone know someone? The Council has motioned to advertise. The Park Ranger normally starts the week of April 15th. (Executive Session if needed)

Anticipated MOTION by _____, second by _____ to approve _____ (if needed)

Season Tickets: Set Rates for Pool and Pavilions for 2026/2027:

Update: Pavilion Rates for 2027 were set at the November 2025 Meeting. See attached

Anticipated Discussion: Swim and Season Pass Rates for 2026 still need to be agreed upon. See attached.

Anticipated MOTION by _____, second by _____ related to the 2026 Rates for the Pool.

Anticipated Discussion: 2026 after hours pool parties. Offering and rate, or not.

Anticipated MOTION by _____, second by _____ to approve _____ (if needed)

Old Football Field:

Update: Brandon Cicero (AYSO Soccer) was informed per the Park Commission that the Commission will be exploring other option for the field and therefore will not be available.

Anticipated Discussion: The Patton Fire Company #1 is looking to use on June 6th for their event. The Council has already approved this contingent on receiving a copy of their Certificate of Liability Insurance for that day.

Anticipated Discussion: Council has given Darin Merrill, Patton Youth Association, permission and has entered into an agreement for use of the football field facilities. His group will be using the field from April 2026 to July 2026. Offering to do clean up and regular maintenance of that side of the field, then cutting the front side of the grass monthly. This is all contingent on Certificate of Liability Insurance, execution of agreement which includes insurance waivers etc. with the Borough.

Executive Session: Personnel Matters _____ to _____

Anticipated MOTION was made by _____ and second by _____to _____related to personnel matters.

Anticipated MOTION was made by _____, second by _____ to adjourn the meeting.

_____ adjourned the meeting at _____.

***SUMMARY OF CONSIDERATION OF ANY MOTION(S) TO AMEND AGENDA SHOULD THE NEED ARISE DURING THE MEETING BUT BEFORE THE ADJOURMENT**.: Announce the reasons for the change at the beginning before the vote is conducted. 2. Need Motion by Council Member ___and Second by Council Member ____ to amend the Agenda to discuss (new topic).*
A majority vote of those present and voting must approve the Motion to Amend Agenda. (Call for vote) List (Yes/ Nays)
Call for Public Comment on the newly added motion prior to addressing the new motion.
Motion by Council Member _____and Second by Council Member ____ on (insert new topic) _____
Note: A.) The meeting minutes shall state (1) the substance of the matter added, (2) the vote, and (3) the reason for the amendment/addition. B.) Following the meeting (no later than the first business day after the meeting), Patton Borough Council shall post the amended agenda (1) on www.pattonboro.com and (2) at the Patton Borough Office